

**Proposition O Citizens Oversight Advisory Committee (COAC)  
Meeting Minutes  
Monday, March 20, 2017  
2:00 P.M.**

Committee Members

<b>Adi Liberman (Chair)</b>	Craig Perkins
<b>Mark Gold (Vice Chair)</b>	<b>Francine Diamond</b>
Miguel Luna	Alina Bokde
<b>Cynthia McClain-Hill</b>	<b>Teresa Villegas</b>

City Staff

**Rafael Prieto [Chief Legislative Analyst (CLA)]**  
**Jennifer Quintanilla (CLA)**  
**David Hirano [City Administrative Officer (CAO)]**  
**Roy Cervantes (CAO)**  
**Laurie Rittenberg (City Attorney)**  
**Chris Johnson (BOE)**  
 Ken Redd (BOE)  
**Adel Hagekhalil [Bureau of Sanitation (LASAN)]**  
**Shahram Kharaghani (LASAN)**  
**Wing Tam (LASAN)**

**Bold** indicates members or staff present.

Note: The minutes below follow the order in which the meeting's agenda items were listed.

Meeting began at 2:10 p.m. with three members present. Meeting held in CHE Rm 1500.

- I. **(Item #3)** City Administrative Officer (CAO)/Chief Legislative Analyst (CLA)/Citizens Oversight Advisory Committee (COAC) representative update on Proposition O (Prop O) issues and Administrative Oversight Committee (AOC) meetings

Jennifer Quintanilla (CLA) reported that AOC had special meeting November 2016, action taken on approving staffing appropriation for 2016/17, and received BOE update on Albion construction bids coming in higher than estimated. AOC also met in January 2017 and approved Prop O master schedule update and increase of \$4.2M for Albion. AOC also received a presentation on integration of sidewalk repair program. Chris Johnson, recently appointed BOE Program Director, was also introduced.

- II. **(Item #7)** Discussion: Verbal Presentation by the Bureau of Sanitation (LASAN) regarding project status updates

Shahram Kharaghani (LASAN) presented status of Prop O projects. Optimization for eleven completed projects is ongoing. Three projects are in process – Vermont, Westwood, and Parkway Greening, working with CLA, CAO, and BOE to finalize concept reports. Argo Drain is at 100% design and Lease agreement is almost complete, SAN has provided comments to City Attorney's Office.

Committee Chair and members asked for updates on completed projects and had questions about increased costs for Albion Project, and if it will effect scope. BOE reported that on March 3 the Board awarded the contract for Albion and expects completion end of 2018.

**III. (Item #6) Discussion: Verbal Presentation by the Bureau of Engineering (BOE) regarding project status updates**

Chris Johnson (BOE) gave update on project status of Aliso/Limekiln Creek project, as well as status of Taylor Yard (G2 parcel - closed escrow on March 1). BOE provided update on Machado Lake construction and LASAN on water quality sampling and Catch Basin performance and maintenance. CLA offered to provide future update to Committee on Taylor Yard.

- No action taken. Updated information and discussion only.

(Quorum was achieved at 2:37 pm and session was called to order)

**IV. (Item #1) Approval of Minutes**

Action: The meeting minutes for July 18, 2016 were unanimously approved by the committee members present.

**V. (Item #8) Discussion: Optimization Presentation by the Bureau of Sanitation (BOS)**

Gordon Haines (LASAN) presented a PowerPoint on Optimization efforts regarding water quality sampling data and observations. Presentation covered eleven projects, monitoring and initial data analysis of water quality for 3 recent wet weather events in January and February 2017, as well as run-off capture performance and re-use.

Committee members and staff discussed the presentation and related issues: Future status of project improvements, assessing shortcomings of projects, funding for maintenance and operations (should be included in final report), Nutrient data and connecting data to water quality standards. Assessing economic benefits and educational opportunities for the community as well as the benefits to Public Health and recreation, and importance of sharing data on Prop O projects with other agencies, such as LA County, and continued adaptive management of projects were also discussed.

Public Comment:

- Joyce Dillard noted that individual BMP performance, dry weather data, next steps, lessons learned, as well as applicability to Clean Water Act, weren't addressed in the presentation. As these are Prop O City of Los Angeles Project, how are other cities involved and how will the BMPs be applied to other areas?

- Deborah Deets expressed importance of analyzing processes and the different scales of the projects, and by looking at different systems of returning water and attempt a “one water approach” to these BMPs as a way of learning differences between natural and engineered systems.
- No Action taken; information presented by request of Committee

**VI. (Items #4 and 7) Discussion Prop O Program Report Update and Verbal Presentation by the Bureau of Sanitation (LASAN) regarding project status updates**

Shahram Kharaghani (LASAN) re-iterated prior update, reported work on optimization continues, Final Report on performance is being developed and will be shared. LASAN is working with CAO/CLA on these other 3 projects which are Vermont, Westwood, and Parkway Greening retrofits, and status of Argo Drain. Also, coordination continues with more than forty other local agencies to find funding and implement Enhancement Watershed Management Programs Plans. LASAN is also working on identifying groundwater rights for infiltration opportunities.

Public Comment: Ms. Joyce Dillard expressed that she’s not clear on the Greening of the Parkway retrofit project and voiced concern about applicability to Prop O concerning the Sidewalk repair program and whether the parkways are public land or private land.

Joyce Amaro (LASAN) of Watershed Protection Public Education Program, reported on Item 4, Prop O Program Report Update on developing a 10 year summary on the Prop O Program. Twenty seven Prop O project descriptions and technical and closing sections have been drafted and are in review. Photos are being selected and draft report will be prepared for COAC review. Chair and committee asked whether AOC should be involved and in what format report will be shared with community.

- No Action taken; information presented by request of Committee

The meeting was adjourned at 3:28 p.m.